

Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
September 17, 2007

Directors Present: Simon Fung, Becky Lund, Pat Mathews, Dianne Krizan, Damon Fraser, Rick Stempkovski, Lisa Knudson, Courtney Holman, Mike Ricci

Directors Absent: Jim Day

Advisors Present: John Greving, Head of School; Ken Silver, NPTO Liaison.

Others in Attendance: one parent.

Recording Secretary: Vicky Carey

I. Call to Order

The meeting was called to order at 6:42 p.m.

II. Announcements/Introductions

New board members Pat Mathews and Becky Lund were welcomed.

Ken Silver was introduced as NPTO Liaison. He will be sharing duties with Kate Tetmeyer.

Courtney Holman reviewed the guidelines for board communications. A draft of the committee minutes should be attached with the committee reports. Email these to Courtney one week prior to the board meeting.

Executive Sessions was discussed. Courtney Holman voiced concern about teachers having to leave the meeting in a closed session at every meeting. She feels that it is not necessary to evaluate specific teachers at each meeting.

It was suggested that the board meetings start at 6:00 p.m. and adjourn at 9:00 p.m. “no matter what.” The Executive session should be at the end of the meeting.

III. Public Comment

There was no public comment.

IV. Approval of Agenda

Move Head of School Goals from Executive Session to Head of School Report.

Move Accountability, School Operations and Accountability from Committee Goals to Committee Work.

Damon Fraser moved to approve the agenda as modified.

Rick Stempkovski seconded the motion.

The motion passed unanimously.

V. Consent Agenda

Damon Fraser moved to approve the Consent Agenda
Rick Stempkovski seconded the motion.
The motion passed unanimously.

VI. Action Items

Rick Stempkovski discussed the Executive Committee Charge of September 17, 2007.

Rick Stempkovski moved to adopt the charge of the Executive Committee of Sept. 17, 2007 as presented.
Dianne Krizan seconded the motion.

There was discussion.

Rick Stempkovski withdrew the motion as an action item and will present it at the next board meeting.

VII. Strategic Plan

How often should we discuss the strategic plan at board meetings? The Board will discuss the Strategic Plan when deliverables are due in the plan on a monthly basis.

Linda LaFrombois will finalize the presentation at Back to School Night.

VIII. Head of School Report

Educational Program

John Greving discussed An Overview of the Progress with the Educational Program.
This is an update as to where we are right now.

Classical Institute

Mr. Greving reviewed the outcomes of the Classical Education Summer Institute.
He talked about the Great Conversation and the goal to have this type of discussion with our students. He reviewed the outcomes of increasing knowledge, writing unit plans, and establishing the order of the day.

Enrollment

Enrollment was discussed. We presently have 16 fewer students than was anticipated and figured into the 2007-2008 budget. We need to make more clear what type of a student will benefit from being at Nova, and do a better job of painting that picture to parents.

New Classroom Project

One major item is that we did get occupancy, subject to final inspection on September 30. We still have a few items and costs that need to be negotiated.

Becky Lund moved to approve the Head of School Goals for the 2007-2008 academic year.

Patrick Mathews seconded the motion.

There was discussion. The dates don't match up with the Strategic Plan. There is inconsistency between the two documents. It should be more specific.

The motion passed unanimously.

IX. Committee work

Accountability

We need to approved the academic and non-academic goals by October 1st.

Rick Stempkovski moved to task out the Executive Committee to approve academic and non-academic goals for 2007-2008 for the state report.

Dianne Krizan seconded the motion.

The motion passed unanimously.

School Operations

John Greving reviewed the School Operations Committee goals for 2007-2008.

We should try to carry forward and focus on these goals. The initial workload for the new students has been a tough adjustment. We may need to rethink the homework guidelines.

Add Ken Silver to the School Operations Committee.

Development

Dianne Krizan reviewed the Development Committee's goals.

The Development Committee will meet on a monthly basis. They would like to get board approval to expand membership.

Rick Stempkovski moved that, under the recommendation of the Development Committee, parents Brian Hess and Pete Palmer sit as members of the Development Committee with the consent of the Board.

Dianne Krizan seconded the motion.

The motion passed unanimously.

Numbers 2, 3, 4 and 5 are about building an infrastructure for fundraising. We need to document our process.

Rick Stempkovski moved that we adopt the Development Committee Goals dated September 15, 2007.

Damon Fraser seconded the motion.

The motion passed unanimously.

X. Public Comment

There was no public comment.

The meeting was closed to the public.

XI. Executive Session

The Board discussed and approved the administrative contracts for 2007-2008.

XII. Adjournment

The meeting was adjourned at 10:45 p.m.

Respectfully submitted by Vicky Carey, recording secretary.